

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [marketlavpc@gmail.com](mailto:marketlavpc@gmail.com)

Dear Councillor,

You are hereby summoned to attend the Meeting of the Council to be held on

**Tuesday 19th June 2018, at 7.15 pm in the Community Hall meeting room,  
Market Lavington**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
18/19-34	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
18/19-35	<b>Declaration of acceptance of office</b> To receive the Declaration of Acceptance of Office from newly co-opted Parish Councillor Bob Gordon, or if not then received, to decide when it shall be received
18/19-36	<b>Declarations of Interest and Dispensations to Participate</b> <ul style="list-style-type: none"><li>a) To receive declarations of interest in respect of matters contained in this agenda</li><li>b) To receive any dispensation requests received</li></ul>
18/19-37	<b>Planning application Site off The Clays, Market Lavington 17/07414/FUL &amp; 18/01196/FUL</b> Presentation from Agent representing the applicant, to seek views on an alternative proposal for a single house on the site – followed by time of open discussion
18/19-38	<b>Minutes of Council meetings</b> To confirm and sign as a correct record the minutes of the following meeting: <ul style="list-style-type: none"><li>a) Annual Meeting of the Parish Council meeting held on the 23rd May 2018 (<i>copy attached</i>).</li><li>b) Annual Parish Meeting 23<sup>rd</sup> May 2017 (<i>copy attached</i>).</li></ul>
18/19-39	<b>Adjournment for Public Discussion (maximum of 5 minutes)</b> Opportunity for members of the public to speak on matters contained in this agenda
18/19-40	<b>Police Report</b> To receive a report from Devizes Rural Neighbourhood Policing Team
18/19-41	<b>Wiltshire Councillor Report</b> To receive a report from Wiltshire Cllr Richard Gamble
18/19-42	<b>Chairman's Report</b> To receive a report from Parish Council Chairman
18/19-43	<b>Market Lavington Neighbourhood Plan</b> <ul style="list-style-type: none"><li>a) To receive a report from Chairman or Vice-Chairman of the Steering Group</li><li>b) To receive an update from the Steering Group meeting held on 5th June 2018</li><li>c) To receive any updates and discuss matters highlighted for the attention of the Parish Council – To include:<ul style="list-style-type: none"><li>i. Elisha Field – discuss decision previously made not to designate as a Local Green Space</li></ul></li></ul>
18/19-44	<b>Community Hall Trust Report</b> To receive a report from Cllr Davis (Parish Council representative on the Trust Committee)

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18/19-45	<p><b>Old School Restoration Project</b></p> <ul style="list-style-type: none"> <li>a) To receive the following updates: <ul style="list-style-type: none"> <li>i. Report from the on-site meeting with Project Manager, lighting designer and Snape M&amp;E Manager held on 30/5/18</li> <li>ii. Report from on-site meeting with photographer 1/6/18</li> <li>iii. Replacement tables and chairs – Update on enquiries made from Cllr Osborn and Cllr Gordon</li> <li>iv. Development of Old School website – Update on enquiries made from Cllr Osborn</li> <li>v. Any other updates</li> </ul> </li> <li>b) Monthly contractor meetings organised by Project Manager (representatives from Parish Council, Snape Contracting Ltd and Project Manager): <ul style="list-style-type: none"> <li>i. Minutes from meeting held 13/6/18 – To note the minutes, ask any questions arising from the minutes and consider further any matters as necessary (<i>copy to follow</i>). To include: <ul style="list-style-type: none"> <li>• Agree colour of paint for internal walls)</li> <li>• Any other matters</li> </ul> </li> </ul> </li> <li>c) Fire Risk Assessment - Update</li> </ul>
18/19-46	<p><b>Highways / Maintenance issues in the village</b></p> <ul style="list-style-type: none"> <li>a) Update from Cllr Davis and Clerk on matters previously reported – to include <ul style="list-style-type: none"> <li>i. Lighting on paths leading to the Church and Community Hall</li> </ul> </li> <li>b) Consider any new matters to report – for Handyman contractor / Parish Steward (date of next visit June 19 &amp; 20 / July 17 &amp; 18) / Footpath, Amenity Land contractor / Wiltshire Council</li> </ul>
18/19-47	<p><b>Market Lavington Vintage Meet – Saturday 14<sup>th</sup> &amp; Sunday 15<sup>th</sup> July 2018</b></p> <ul style="list-style-type: none"> <li>a) To receive and consider any updates</li> <li>b) To review and consider for approval the event Health &amp; Safety Risk Assessment document (<i>copy attached</i>)</li> </ul>
18/19-48	<p><b>The General Data Protection Regulation (GDPR)</b></p> <ul style="list-style-type: none"> <li>a) Data Audit / Register of processing activities – Update by Clerk</li> <li>b) To review and consider for approval draft Privacy Notice (<i>copy to follow</i>)</li> <li>c) To review and consider for approval draft Consent Form (<i>copy to follow</i>)</li> <li>d) Consider where and how to publish and advertise these documents</li> </ul>
18/19-49	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>i. From Wiltshire Council – Notification of Regulation 16 public consultation for the West Lavington Neighbourhood Plan, deadline for submissions 24/7/18 – Consider Parish Council response.</li> <li>ii. From Local Resident – Enquiry about Community Speedwatch Scheme – Consider which roads should be included in initial speed count request to Wiltshire Council</li> </ul> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
18/19-50	<p><b>Planning applications and decisions</b></p> <ul style="list-style-type: none"> <li>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting. None.</li> <li>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> <li>i. 18/03978/LBC Broadwell House, 14 White Street, Market Lavington. Insertion of 2 No velux windows. Replacement of rotted wooden windows. Replacement of stairs. Installation of shower room – no objections.</li> <li>ii. 18/04869/LBC Manor House, Market Lavington. Installation of shower within existing second floor store – no objections.</li> <li>iii. 18/04451/FUL 11 White Street, Market Lavington. Erect part-single/part-double extension and insert conservation-approved roof</li> </ul> </li> </ul>

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	<p>lights in to rear roof – Concerns raised.</p> <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>d) To note recent planning application decisions made by Wiltshire Council</p> <p>i. 18/02850/FUL Southcliffe Road, Market Lavington Erection of a two storey dwelling with integral garage and associated external works including the provision of a new access onto South Cliffe Road – Approve with conditions.</p> <p>ii. 18/02989/FUL 7 Lavington Hill, Market Lavington. First Floor extension, single storey extension, loft conversion and thatched garden shed – Approve with conditions.</p>
18/19-51	<p><b>Finance</b></p> <p>a) To receive and consider financial reports - income and expenditure details for May 2018, bank reconciliation and budget position for financial year-to-date (<i>papers to be provided before start of meeting</i>)</p> <p>b) To approve payment of 'cheques / on-line Payments' for June 2018 (<i>as per schedule to be provided before start of meeting</i>)</p> <p>c) Quarterly check of Parish Council accounts by Chairman of Management &amp; Finance committee – Report from Chairman following review of accounts as at 31/3/18</p> <p>d) To consider for approval any requests received for Grant Funding in the 1<sup>st</sup> quarter of 2018/19 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)</p>
18/19-52	<p><b>General Parish Matters</b></p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
18/19-53	<p><b>Adjournment for Public Discussion (maximum of 5 minutes)</b></p> <p>Opportunity for members of the public to speak on any matter</p>
18/19-54	<p><b>Date of next Meeting (to be held at the Community Hall)</b></p> <p>Meeting of the Parish Council – Tuesday 17th July 2018</p>
18/19-55	<p><b>Closure of meeting</b></p>